

MOUNT ST. MARY'S UNIVERSITY CEMETERY

16330 Grotto Road
Emmitsburg, MD 21727
(301) 447-5318

POLICIES

Purchase of Lots/Niches

1. Mount St. Mary's University Cemetery is for the interment of human remains only.
2. Purchase of lots/niches must be for actual use and are not for investment purposes. Resale is not permitted.
3. The buyer shall provide current contact information (name, mailing address, email address, and phone number) and agree to inform the Cemetery when there is any change of this information.
4. Payment plans are available but the lot/niche needs to be paid in full prior to interment.
5. A certificate shall be delivered to the buyer(s) only after full payment has been made.
6. The certificate to a lot or niche gives only a right or privilege of interment of human remains; the ownership in fee to the land remains with Mount St. Mary's Cemetery.

Burial/Internment

1. Mount St. Mary's Cemetery does not coordinate funeral/burial services. Please make arrangements with your funeral director.
2. Funeral directors should be instructed to contact Mount St. Mary's Cemetery to make arrangements for opening/closing of grave sites.
3. Opening and closing of burial lots are handled by Mr. Jeff Coyle of Coyle Brothers Excavating who determines the cost at the time of burial.
4. All caskets must be placed in a cement burial liner or vault.
5. Columbarium niches are opened and closed by cemetery personnel and do not incur an additional fee.
6. Number of burials per plot/niche are restricted to the following:
 - a. Full burial sites can accommodate one (1) full burial/interment OR two (2) cremation interments OR one (1) full burial/interment and one (1) cremation interment.
 - b. Cremation burial sites can accommodate only one (1) cremation interment.
 - c. Columbarium niches are for one or two cremated human remains as indicated by niche size.
7. It is part of this agreement that neither the Cemetery, nor any of its personnel shall be held responsible for the care, safety, or repair of any headstone. The buyer(s) agree that unattended and dangerous situations may be corrected by the Cemetery personnel without liability on the part of the Cemetery. The cemetery shall have the right to place a lien against the buyer(s) and their estate to recover costs incurred in connection with rectifying any such situations if buyer was given reasonable notice and failed to take corrective action.

Perpetual Care Regulations

“Perpetual Care” as part of this agreement shall be defined as including the reasonable cutting of the over-growth of grass, the clearing of weeds, briars, and brush from graves, the removal of snow from the roadways, the filling of sunken grave sites and their reseeded and the general maintenance of the Cemetery grounds. Specifically excluded is the care or repair of any and all headstones.

Transfer of Burial Rights

When the buyer(s) of a lot/niche has/have died and unused internment sites remain in the purchased area, the heir or designee is required to have the lot re-titled in the name of the appropriate heir(s) or designee(s). The plots/niches are not for investment purposes. If the buyer(s), his/her/their heirs or designees desire to sell and/or transfer the rights of interment to a person other than an heir of the original buyer(s), the Cemetery retains first rights to repurchase the remaining plots at the purchase price paid by buyer(s). At the time of any transfer, the Cemetery will update all pertinent names, addresses, and phone numbers.

Cemetery regulations

To maintain the dignity and the beauty of our Cemetery please observe the following directives:

1. Live floral arrangements in a disposable container are permitted year round
2. Artificial arrangements are permitted ONLY from December 1 through March 1
3. Small American flags are permitted four days before and after Memorial Day, July 4 and Veterans Day
4. Flowers, shrubs, plants or trees may NOT be planted on gravesites
5. Statues, candles, lights of any kind, glass vases, banners, chimes, wind catchers, balloons, stuffed animals, shepherds' staffs, or any other decorations are NOT permitted
6. Landscaping, including planting, pruning, removal of trees, flowers or shrubbery is restricted to cemetery personnel. Cemetery personnel will remove dead, diseased, overgrown and unsightly trees and/or shrubs
7. All species of vines are prohibited
8. Cemetery personnel will dispose of decorations on plots that interfere with the care and maintenance of the grounds
9. Fences, curbing, posts, hedges or steps are prohibited on any cemetery property unless installed by cemetery personnel

**Mount St. Mary's Cemetery
Monument Requirements**

1. Mount St. Mary's Cemetery Office must be notified before any foundation or monuments are placed in the cemetery so that we can have the grave marked for placement.
2. All monuments except for brass flat markers must be made of granite.
3. Monuments on a single lot may not be larger than 30 inches in length and 20 inches in depth.
4. Monuments on a double lot may not be larger than 60 inches in length and 20 inches in depth.
5. Only one headstone is permitted on any lot.
6. If a monument is to be placed among several lots we need to know this prior to marking the grave for placement purposes.
7. All monuments, upright or flat must be put on a cement foundation.
8. Foundations must be uniform leaving a level bottom no smaller than the top. Cement used must be at least a 3000 psi mix and must be troweled level at top. No stones or other fill should be placed in foundation. Top of foundation should be kept one (1) inch below ground level.
9. Foundations for monuments less than 48 inches in length must be 24 to 30 inches deep.
10. Foundations for monuments more than 48 inches must be 36 inches deep.
11. Foundations for all flat monuments or markers must be 16 inches deep unless hitting the vault.

****Please note there is a layout fee of \$50.00 for each monument placed. ****

Check can be made payable to Coyle Brothers and sent to:

Jeff Coyle

14704 Harbaugh Road

Cascade, MD 21719

The Mount St. Mary's Cemetery Administrator and personnel retain the right to amend these Cemetery policies and procedures at their discretion.